



# THE EXECUTIVE WELFARE COUNCIL OF THE AFM OF SA (AFM Welfare)

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NPO Reg. No. 000-762 | PBO No. 18/11/13/1456 | (SARS E-filing: 130001456)

## Centre Manager/ Housemother Vacancy

AFM Welfare Child and Youth Care Centres (CYCCs) provide **Care and Protection** for vulnerable children.

The organisation seeks to appoint a Centre Manager (Housemothers) at **Ubuntu CYCC** in Goodwood, Cape Town.

### Job Tasks:

- Facilitating the residential care program, i.e. provide full-time care, for up to 12 children, between the ages of birth - 2 years old.
- Overall management of the Child and Youth Care Centre (Temporary Safe Care for Babies).
- Supporting the developmental, educational, medical and therapeutic programs, including practical tasks in this regard.
- Networking/Liaising with all relevant stakeholders including sponsors, volunteers and biological family members.
- Undertaking all administrative tasks pertaining to the CYCC, including reporting/sharing relevant information with various stakeholders.
- Working in close liaison with the AFM Welfare Management, Ubuntu CYCC Committee, Social Work Manager and Social Worker.
- Supervising support staff for example the caregivers and domestic worker.

### Required Qualifications & Experience:

- **A passion for working with children.**
- Grade 12 (Matric) qualification.
- Preference will be given to candidates with qualification and experience in Child and Youth Care Work.
- Experience in working with children.
- Basic computer and admin skills.
- Proficiency in English (other SA languages will be an advantage).
- Experienced driver with a current/valid Driver's License and PDP

### Additional Requirements:

- Live-in position with set holiday dates
- Aged 35 and 55.
- Excellent Health – (Healthy lifestyle, Non- drinker/ Non-Smoker)
- Willing and able to participate in extensive formal training.
- Preference will be given to a couple married for at least 5 years

### Salary package includes:

- Salary
- Meals and accommodation

### Please forward CV's to:

**Marianna van der Westhuizen: marianna@afmwelfare.org.za Tel: 0828598978**

**Closing Date: 18 May 2022** (Only shortlisted candidates will be contacted.)