



THE EXECUTIVE WELFARE COUNCIL OF THE AFM OF SA (AFM Welfare)

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Centre Manager/ Housemother Vacancy

AFM Welfare Child and Youth Care Centres (CYCCs) provide **Care and Protection** for vulnerable and traumatised children. The organisation seeks to appoint Centre Managers (Housemothers) in **House Impact (Edenvale, Gauteng)** and **House Deo Gratia (Meyerton, Gauteng)**.

Job Tasks:

- Facilitating the residential care program, i.e. provide full-time care, for up to 12 children, between the ages 2-18 years old.
- Overall management of the household.
- Supporting the Developmental, Educational, Medical and Therapeutic programs, including practical tasks in this regard.
- Networking/Liaising with all relevant stakeholders including sponsors, volunteers and biological family members.
- Undertaking all administrative tasks pertaining to the CYCC, including reporting/sharing relevant information with various stakeholders.
- Working in close liaison with the AFM Welfare Management, Social Work Manager and Social Worker and the Committees of House Impact and House Deo Gratia.
- Supervising support staff for example the domestic worker.

Required Qualifications & Experience:

- **A passion for working with children.**
- Grade 12 (Matric) qualification.
- Preference will be given to candidates with qualification and experience in Child and Youth Care Work.
- Experience in working with children.
- Basic computer and Admin skills.
- Proficiency in English and Afrikaans.
- Experienced driver with a current/valid Driver's License and PDP

Additional Requirements:

- Live-in position, with set-holiday dates.
- Aged 35 and 60.
- Excellent Health – (Healthy lifestyle, Non- drinker/ Non-Smoker)
- Willing and able to participate in extensive formal training.
- Preference will be given to a married couple (to have a father and mother role model)

Salary package includes:

- Salary
- Meals and accommodation

Please forward CV's to:

Lize Swart: lize@afmwelfare.org.za Tel: 012 753 7940/ 083 449 3357

Closing Date: **Monday, 09 February 2022** (Only shortlisted candidates will be contacted.)