

**ANNEXURE B**

**DESIGNATION AND DELEGATION OF AUTHORITY TO THE DEPUTY  
INFORMATION OFFICER**

*(In terms of section 56 of the Protection of Personal Information Act, 2013 (POPIA) and  
Section 17(1) of the Promotion of Access to Information Act, 2000(PAIA)*

I, the undersigned,

\_\_\_\_\_  
(Name of the Information Officer)

hereby designate.....  
**(name of the person being designated)** as a Deputy Information Officer of  
.....  
**(name of the body or responsible party)**

Furthermore, I hereby delegate to you the following powers, duties and responsibilities, as conferred or imposed on me by POPIA and PAIA-

a)

*Ensuring protection of your personal information  
and effective access to information.*

Please be advised that I reserve the right to exercise any of the powers, duties and responsibilities conferred herein, as well as the right to amend and/or withdraw any of those powers, duties and responsibilities.

\_\_\_\_\_  
**Information Officer**

*By my signature herein below, I hereby accept the delegation and designation as the Deputy Information Officer*

\_\_\_\_\_  
**(Name of the designate)**

**Date:** .....